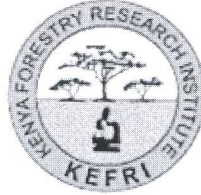


KENYA FORESTRY RESEARCH INSTITUTE



INTERNAL MEMO

TO : SDD/F&A
FROM : DD/SCM
DATE : 12th OCTOBER, 2018

SUBJECT: QTN/032/2018 – 2019 – SUPPLY AND DELIVERY OF HARDWARE MATERIALS FOR FENCING QUARANTINE

1. Background Information

The User, Entomology Section would like to procure hardware materials for fencing Quarantine. The procurement requisition was raised, dully authorized and received in procurement.

2. Method of Procurement

The method of procurement used was Request for Quotations. The following pre-qualified firms were invited to quote:-

1. Kalayu Hardware
2. Kibucho Enterprises
3. Star Pioneer Enterprises
4. Muan General Supplies
5. Utawala Hardware
6. Transvalley Investment
7. Ngata Traders Ltd
8. Across Tropics Agencies
9. Lawane Merchants
10. City General Stores Ltd
11. Lejoja Investments
12. Edition Lab & Office Supplies
13. Biokem Supplies

3. Respondents

The following firms responded to Request for Quotations:-

1. Biokem Supplies
2. City General Stores Ltd

3. Ngata Traders Ltd
4. Across Tropics Agencies
5. Kalayu Hardware
6. Transvalley Investment
7. Lawane Merchants
8. Kibucho Enterprises

4. Evaluation Committee

The following officers participated in the evaluation of the quotations:-

1. Emilio Kinyua - Chairing Member
2. Ben Mutua - Member
3. Patrick Muthee - Secretary
4. Gregory Namasaka - Secretary

5. Financial Evaluation Price Comparison Schedule

ITEM DESCRIPTION	UOM	QTY	Biokem Supplies	City General	Ngata Traders	Across Tropics	Kalayu Hardware	Kibucho Enterprise	Transvalley Investments	Lawane Merchant
PVC insulated chain link (green) 3mm x 7ft x 18mtrs	Roll	5	6500	20021.6	-	17200	-	-	8200	13500
4mm Galvanized steel wire of 25kg roll	Roll	4	4760	5400.96	19970	5250	-	19200	5800	6614
1.5mm Galvanized binding steel wire 25kg	Roll	2	4760	3601.8	-	5280	-	9400	5800	7112
3" x 3" x 3/6" metal tube	Pcs	1	8100	7244.2	9990	9280	8670	3650	3850	4500
2" x 2" x 3/16" metal tube	Pcs	3	5500	4906.8	20130	6880	5520	6810	1950	3110
1" x 1" x 3/16" metal tube	Pkt	8	1800	1629.8	19970	2200	1950	9760	920	1261

R16 Metal bar	Ft	10ft	2141	1044	2890	1600	2240	2650	1550	3000
1" Metal bushes	Pair	6	2225.6	278.4	850	100	180	720	200	330
Welding rods 3.2mm 5kg packet	Pkt	2	1700	1450	4530	1780	1680	3660	1800	2088
Metal cutting disk 9"	Pcs	10	200	156.6	3120	320	250	2700	1550	350
Grey oxide metal primer paint	4ltr tin	2	1200	2030	2655	4960	23	3980	2950	2552
White gross paint 4ltrs tin- premium grade	4ltr tin	1	2990	2438.32	3600	3500	3250	2950	2860	4500
10ft Bent at top concrete fencing pole 4" x3"	Pcs	30	6589	4234	-	3500	84000	144000	1800	3150
6ft corner support concrete fencing pole 4" x 3"	Pcs	14	6589	3190	-	-	23520	67200	1200	2018
16g Barbed wire 610 mtrs roll	Roll	2	5273.5	6119	12330	8320	5500	15760	7300	7236
1/4 Ballast	Ton	7	6589	4205	-	3500	-	29500	3800	-
Peridot Gloss paint 4ltrs tin	4ltr tin	5	2990	2438.32	18000	3500	3250	15750	2860	4500
Yellow Gloss paint 4ltrs tin	4ltr tin	1	2990	2438.32	3600	3500	3250	15750	2860	4500
Blue Gloss paint 4ltrs tin	4ltr tin	1	2990	2438.32	3600	3500	3250	15750	2860	4500

The quotations were evaluated based on the prices quoted and responsiveness to the terms of reference.

6. Recommendation By the Evaluation Committee

The Evaluation Committee recommended the award of supply and delivery of hardware materials for fencing Quarantine to the lowest bidders as tabulated below:

- i. **Ms. Kalayu Hardware** quoted the lowest for Grey Oxide metal Primer paint at Ksh. **23.00** which is below the market price.
- ii. **Ms. Biokem Supplies** quoted the second lowest at **Ksh. 1,200.00** however, on confirmation the committee noted that they quoted for Basco Paints instead of Crown Paints that were required by the user, therefore awarded it to **Ms. City General** at a cost of **Ksh. 1,750.00**.
- iii. Therefore the Committee recommended the rest of the materials to the lowest evaluated bidders as per table above.

7. Legal Position

Section 106 (5c) of the Public Procurement and Asset Disposal Act, 2015 states as that '*an accounting officer shall consider recommendation for award arising from a contract under procurement by a request for quotations for approval or rejection*

8. Recommendation

Based on the above, I recommend the award of supply and delivery of Hardware materials for fencing Quarantine as tabulated above.

1. Biokem Supplies

S/NO	ITEM DESCRIPTION	UOM	QTY	UNIT PRICE	TOTAL PRICE
1.	PVC Chain link (green) 3mm x 7ft x 18mtrs	Roll	5	6500	32,500.00
2.	16 g Barbed wire 610 mtrs roll	Roll	2	5273.5	10,547.00
3.	4mm Galvanized steel wire of 25kg roll	Roll	4	4,760	19,040.00
TOTALS					62,087.00

2. City General

S/NO	ITEM DESCRIPTION	UOM	QTY	UNIT PRICE	TOTAL PRICE
1.	1.5mm Galvanized binding steel wire of 25kg	Roll	2	3,601.80	7,203.60
2.	R16 Metal bar (10ft)	Ft	10 Ft	1,044.00	1,044.00
3.	Welding rods 3.2mm 5 kg packet	pkt	2	1,450.00	2,900.00

4.	Grey oxide metal primer paint	4ltr tin	2	156.60	313.20
5.	Metal cutting disc 9 "	pcs	10	2,030.00	20,300.00
6.	White gloss paint 4ltrs tin premium grade	4ltrtin	1	2,438.32	2,438.32
7.	Peridot Gloss paint 4ltrtin	4 ltrtin	5	2,438.32	12,191.60
8.	Yellow gloss paint 4ltrs tin	4ltrtin	1	2,438.32	2,438.32
9.	Blue gloss paint 4ltrs tin	4ltrtin	1	2,438.32	2,438.32
TOTAL					51,267.36

3. Kibucho Enterprises

S/NO.	ITEM DESCRIPTION	UOM	QTY	UNIT PRICE	TOTALPRICE
1.	3" X 3 " X 3/16" Metal bar	pc	1	3650	3,650.00

4. Transvalley Investments

S/NO.	ITEM DESCRIPTION	UOM	QTY	UNIT PRICE	TOTAL PRICE
1.	2" X 2 " X 3/16" Metal bar	Pcs	3	1950	5,850.00
2.	1" X 1 " X 3/16" Metal bar	Pcs	8	920	7,360.00
3.	1" metal bushes	Pair	6	200	1,200.00
4.	10ft bent at top concrete fencing pole 4" x 3"	Pcs	30	1800	54,000.00
5.	6ft bent at top concrete fencing pole 4" x 3"	Pcs	14	1200	16,800.00
6.	Peridot Gloss paint 4ltrs tin	4ltr tin	5	2,860	14,300.00
7.	Yellow Gloss paint 4ltrs tin	4ltr tin	1	2,860	2,860.00
8.	Blue Gloss paint 4ltrs tin	4ltr tin	1	2,860	2,860
TOTAL					105,230.00

5. Ngata Traders

S/NO.	ITEM DESCRIPTION	UOM	QTY	UNIT PRICE	TOTALPRICE
1.	¼ Ballast	Tons	7	3500	24,500.00

Kindly approve the award of the contract.

Isaac

Isaac Odhiambo
FOR: DD/SCM

APPROVAL BY DIRECTOR OR SDD/F&A

The recommendation for award of contract is hereby **Approved/Not approved.**

Name.....*Dr. Joshua K. Chesoro*.....Signature.....*Isaac*.....Date.....*9/4/2010*.....