**KENYA FORESTRY RESEARCH INSTITUTE**

P.O.BOX 20412-00200 Tel: + 254742-259781/2

NAIROBI +2542722157414

KENYA E-mail: [director@kefri.org](mailto:director@kefri.org)

Website: [www.kefri.org](http://www.kefri.org)

**SEED REQUISITION AND PURCHASE ORDER FORM**

NAME…………………………………………………………………………………………………………………………………………..

ADDRESS……………………………………………………………..Telephone No……………………………………………….

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Species | B/No | Test No | Amount (Kg) | Rate (Ksh/Kg) | Cost (Ksh) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Approved by…………………………………………………………Signature…………………………………………Date………………

Manager (seed/enterprise)

Paid Cash □ Cheque □ EFT □……………………………Receipt No……………………………………………

Payment Received by……………………………………..Signature…………………………Date…………….

LPO/Requisition No………………………………………….Invoice No………………………………………….

Seed Issued by………………………………………………..Signature……………………….Date……………..