KEFRI/F/R&D/11

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**RESEARCH CONCEPT NOTE/PROPOSAL TEMPLATE**

1. KEFRI logo:- Every report MUST have KEFRI logo and dated
2. Title: -Every report Must have activity Title corresponding to the PC planned activity.
3. Introduction/Background Information
4. Problem Statement
5. Objective/ purpose:- The report Must have small introduction, purpose or objective why it was undertaken
6. Justification
7. Literature Review
8. Methodology/ sites/ scope :- A report Must have methodology(scientific), sites and scope in other administrative reports or surveys undertaken
9. Budget and Workplan
10. Recommendations or way forward
11. Reference