**KENYA FORESTRY RESEARCH INSTITUTE**

**RETURNS STORE REGISTER**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
| **Date** | **Return and Survey Voucher No** | **Received from from vehicle/Wagon Details** | **Description of items returned** | **Qty** | **Date of receipt voucher** | **Date no. 4 Receipted and Returned** | **Date survey requested** | **Date survey completed** | **Brief details of survey decision** | **Voucher and date action taken to implement decision** | **Remarks(weight of categories, of scrap materials,e.t.c** |
|  |  |  |  |  |  |  |  |  |  |  |  |