KEFRI/F/ICT/02



**KEFRI ICT SYSTEMS DEVELOPMENT**

**Minimum Hardware & Software Requirements Document**

For

System Name : ……………………………………………………………..

Instructions: This form is to be completed by respective project teams before initiation of any an Information Communication & Technology (ICT) systems development. All sections completed should be based on information that is currently available.

|  |  |
| --- | --- |
| **1. Contact Information for the Senior User of Proposed system** | |
| Name: |  |
| Title: |  |
| Department/Section /Eco-Region/Center |  |
| Mobile Phone: |  |
| Email address: |  |
| **2. Background**. | |
| Provide a brief description: | |
| **3. Duration.** | |
| Enter Duration in months | |
| **4.** **Hardware Requirements :** | |
| Provide a brief description e.g.: | |
| **5. Software Requirements:** | |
| Provide a brief description e.g.: include use of tools, software and other multimedia techniques to leveraged on: | |
| **7. Budget** | |
| Provide a brief description e.g.: Amount and Cost Center | |

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| --- | --- | --- | --- |
| **Revision History** | | | |
| **Date** | **Version** | **Description** | **Author** |
|  |  |  |  |
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| --- | --- |
| **Distribution List** | |
| **Name** | **Title** |
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