

KENYA FORESTRY RESEARCH INSTITUTE



INTERNAL MEMO

TO : DIRECTOR - KEFRI
 FROM : DD/SCM
 DATE : 19TH NOVEMBER, 2018

SUBJECT: KEFRI/03/2018 - 2019 - SUPPLY, UPGRADE & COMMISSIONING OF INTERNET AT KEFRI - MIGORI, LAMU AND MARIGAT SUB CENTRES

1. Background

The user, ICT Division would like to source for internet services for Migori, Lamu and Marigat Sub Centres. The Procurement Requisition was raised, dully authorized and received in Procurement.

2. Method Of Procurement

The method of Procurement used was Open National Tender in which the tender was advertised in My.Gov publication on 18th September, 2018 and closed on 5th October, 2018. The tender was also advertised through KEFRI website and other government portals.

3. Response to Open National Tender

Two firms responded to the Open National Tender:-

- | | |
|--------------------------|----|
| 1. M/s. KENET Ltd | B1 |
| 2. M/s. TELKOM KENYA Ltd | B2 |

4. Evaluation of Tenders

The following officers were appointed to evaluate the tenders:-

- | | | |
|---------------------|---|----------|
| 1. Ben Mutua | - | Chairing |
| 2. Jeremiah Musango | - | Member |
| 3. Joseph Mukoto | - | Member |
| 4. John Njoroge | - | Member |

5. Esther Manyeki - Member
6. Caroh Maganga - Secretary

5. Tender Evaluation

5.1 Preliminary Evaluation

REQUIREMENT	B1	B2
1) Tenders shall remain valid for 90 days after date of tender opening pursuant to paragraph 2.18. A tender valid for a shorter period shall be rejected by the Procuring entity as non-responsive	YES	YES
2) One (1) original and one (1) copy properly bound and labeled correctly indicating the tender number and title	YES	YES
3) Paginated and tape- bound bid document with clearly marked sections	YES	NO
4) Duly filled Form of Tender in the format provided	YES	YES
5) A dully completed Confidential Business Questionnaire in format provided	YES	YES
6) A copy of Certificate of Business Registration/Incorporation	NO	YES
7) A valid business permit.	NO	YES
8) Must submit a copy of a Valid Tax Compliance Certificate from KRA	YES	YES
9) Accreditation by ICT Authority (State Corporation under the State Corporations Act 446)	NO	NO
10) Copies of Audited Accounts for 2016, 2017 & 2018;	YES	YES
11) A valid Internet Service Provider (ISP) or data service operator license certified by Communication Commission of Kenya (CCK)	YES	YES
12) A valid direct Manufacturers Authorization Form from Cisco® for the Gateway Routers	YES	YES
RESULT	FAIL	FAIL

All the bidders failed at the preliminary evaluation stage due to:-

