

KENYA FORESTRY RESEARCH INSTITUTE

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KENYA



Ref: **KEFRI/AD/SD/VOL.X/(615)**

Date: **27th March, 2019**

RE: ADDENDUM NO.1: TENDER NO. KEFRI/HQT/036/2018-2019 – SUPPLY, DELIVERY, INSTALLATION, TRAINING & COMMISSIONING OF ASSET MANAGEMENT SYSTEM

The above captioned matter refers.

Following requests from bidders regarding the above tender, the Kenya Forestry Research Institute (KEFRI) wishes to provide clarification as follows:-

| S/No. | Issue | Clarification |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | <i>2.2 The tender security shall not exceed 2 per cent of the tender price.</i> This implies that security can be less than 2%: Is there a minimum? | Bidders shall provide a MANDATORY tender security of 2% of the tender sum |
| 2. | <i>3.5.1 The contractor shall avail documentation (a soft copy and/or URL links) detailing the Messaging software.</i> Is messaging software required as well? | That was a typo. The Document is for the Asset tagging Solution |
| 3. | The scope of work is silent on services required for tagging (aluminium assets) or design/printing of the thermal transfer labels. Please confirm if this is in scope. If so please let us have an indication of the number of assets per location (HQ, Gede, Kitui, Muguga, Londiani, Maseno, Karura plus any other) so that we can estimate travel time and cost. | The bidder shall Design and print the thermal transfer labels. The scope will only include installation of the system at KEFRI HQs and training 6 staff. It does not include labour for tagging assets. |
| 4. | We seek clarification on page 32 of your bid, price schedule form item 4. Your bid indicates that you need Barcode printer with sample ribbons and Labels and quantity is 5,000. Kindly clarify if the 5,000 are printers, | The quantity required is 5000 asset tags |

All communications should be addressed to the Director

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|----|--------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| | ribbons or labels. Its not clear. | |
| 5. | Preference for companies owned by Youth, Women & Persons with Disability | 10% preference will be given to firms owned by Youth, Women & Persons Living with Disability. |
| 5. | Price Schedule | Refer to detailed Price Schedule below in Annexure-1 |



H. W. Barasa
Deputy Director, Supply Chain Management

