



**COLLABORATIVE RESEARCH GRANTS
FORMAT FOR PREPARATION OF CONCEPT NOTES**

| SECTION 1: RESEARCH CALL PARTICULARS | | |
|--|---|---|
| 1.0 | KCSAP CGS CRGS-AD 2019 (Thematic Area and Research Focus Number/Name). | e.g. KCSAP CGS/CRGs-AD 2019/CSLA/02: CLIMATE SMART LIVESTOCK & AQUACULTURE |
| 2.0 | KCSAP CGS CRGS-AD 2019 (Value Chain/Research Focus Area Number/Name). | e.g. KCSAP CGS/CRGs-AD 2019/CSLA/02- 2/ RED MEATS |
| SECTION 2: LEAD INSTITUTION PARTICULARS | | |
| 3.0 | LEAD INSTITUTION: | |
| 4.0 | Principle Investigator: | |
| 5.0 | Mailing Address: | |
| 6.0 | Telephone Number: | |
| 7.0 | E-Mail Address: | |
| SECTION 3: COLLABORATING INSTITUTIONS PARTICULARS | | |
| 8.0 | 1. Collaborator (s) - NARS | <i>(Name of collaborator, institution & mailing details)</i> |
| 9.0 | 2. Collaborator (s) - CGIAR | “ |
| 10.0 | 3. Collaborator (s) – Agro-Industry | “ |
| 11.0 | 4. Collaborator (s) –Farmer / Producer Organization | “ |
| SECTION 4: PROJECT PARTICULARS | | |
| 13.0 | PROJECT TITLE: | <i>(Proposed title should be appropriate, concise and accurate; and, clearly describe the scope of the work (Maximum – 17 Words).</i> |
| 12.0 | Thematic Area | |
| 13.0 | Value Chain/Research Focus Area | |
| 14.0 | Location (Area): | |
| 15.0 | Duration in Years: | |

| | | | |
|---|---|-------------------------------|--------------------|
| 16.0 | Total Cost of the Project (KES): | | |
| 17.0 | Date of Submission: | | |
| 18.0 | Name/Designation of Authorised Signatory Approving Submission of CN: | | |
| SECTION 5: FOR OFFICIAL USE ONLY | | | |
| 19.0 | Concept Note File Number: | | |
| 20.0 | Date of Dispatch of Hard Copy: | | |
| 21.0 | Date of Dispatch of E-Copy: | | |
| 22.0 | Date of Receipt of Hard Copy | | |
| SECTION 6: PROJECT NARRATIVE | | | |
| 23.0 | Background | (Maximum – One Page) | |
| 24.0 | Problem Statement and Justification | (Maximum 200 words) | |
| 25.0 | Collaboration And Partnerships | (Maximum 100 words) | |
| 26.0 | Goal and Objectives | (Maximum 100 words) | |
| 27.0 | Expected Outputs and Outcome | (Maximum 150 words) | |
| 28.0 | Beneficiaries of the Outputs/Outcomes | (Maximum 150 words) | |
| 29.0 | Research Plan and Methodology | (Maximum 500 words) | |
| 30.0 | Major Assumptions and Risks | (Maximum 100 words) | |
| 31.0 | Logical Framework | (in form of a table of words) | |
| 32.0 | ACTIVITY BASED BUDGET (Realistic and based on guidelines for the activity based budgeting) | COST | |
| | ITEM | PER UNIT (KES) | TOTAL (KES) |